

19 APRIL 2002



Operations

**HARDENED AIRCRAFT SHELTER CLEAN
OUT**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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OPR: 51 OSS/OSX (1Lt Lorelei Gomez)
Supersedes 51 FWI 10-203, 5 November 1999

Certified by: 51 OG/CC (Col P.K. White)
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This instruction implements AFD 10-2, *Readiness*, and outlines procedures for hardened aircraft shelter (HAS) cleanout operations for Osan Air Base as directed through implementation of Pre-Positioned Battlestaff Directive Y (PBSD Y). It also establishes and specifies daily management, periodic inspections, and security responsibilities for all base agencies using HASs for storage purposes.

1. General:

- 1.1. The purpose of this instruction is to ensure HASs are available for reception and beddown of forces deploying to Osan Air Base during peacetime or contingency operations IAW the Osan Base Support Plan (BSP). This will be accomplished by peacetime HAS users who will be ready to quickly clean out their facilities when directed to do so.
- 1.2. Group Contingency Support Staff (CSS) representatives in the Wing Operations Center (WOC) will ensure respective squadron commanders are prepared to respond to PBSD Y.
- 1.3. Requests for HAS use will be submitted to 51 OSS/OSX. 51 OSS/OSX will coordinate within 51 OSS. Requests will be forwarded through the 51 OSS/CC and presented to the 51 OG/CC for approval.

2. Responsibilities:

- 2.1. 51 OSS/OSX is the POC for B-Diamond HAS management.
- 2.2. 51 OSS/OSX will:
 - 2.2.1. Manage HAS clean out operations during peacetime.
 - 2.2.2. Receive and review HAS usage requests. The combat plans office will ensure proper use of HASs and screen lists of proposed contents for hazardous materials, high-value assets, etc. Requests will be coordinated within 51 OSS, forwarded to the 51 OG/CC for approval.

2.2.3. Maintain a current list of HAS facilities. List will include using agency, POC, and inventory of stored contents

2.2.4. Assist users in the coordination and processing of work orders with 51 CE/CEOEW (Production Control).

2.2.5. Conduct random semi-annual visits to ensure users are in compliance with guidance for proper usage and maintenance of assigned HAS(s).

2.3. Peacetime HAS Users will:

2.3.1. Submit requests for HAS use to 51 OSS/OSX (see attachment). Requests must include proposed inventory list and identify primary and alternate POCs. Letters must include duty phone numbers, pager numbers (if applicable), contingency work duty phone numbers and DEROS. Revalidate user request letters every six months or whenever changes occur.

2.3.2. Develop checklists to respond to and implement applicable directives for reception of forces during implementation of 51 FW OPLAN 10-401, exercises and/or implementation of PBSY.

2.3.3. Perform and document quarterly inspections. Maintain inspection results and provide copy to 51OSS/OSX. Additionally, users will provide copy of all CE work orders to 51 OSS/OSX.

2.3.4. Immediately report any discrepancies that impact ability to use HASs for either peacetime or contingency operations to 51 OSS/OSX.

2.3.5. Provide one key or lock combination to 51 OSS/OSX immediately following HAS assignment.

2.3.6. Ensure physical security requirements are met IAW AFI 31-101, 51 FWI 31-101, 51 FW OPLAN 31-1.

2.3.7. Upon implementation of PBSY, provide 3-hour progress updates until completion to respective squadron UCCs.

2.4. User squadron UCCs will upchannel status to their appropriate WOC CSS representative.

2.5. Upon implementation of PBSY, WOC CSS Representatives will channel all 3-hour status updates to 51 OG CSS representative.

2.6. Upon implementation of PBSY, 51 OG CSS Representative will track status of cleanout operations and provide updates to Mission Director or 51 OG/CC.

WILLIAM L. HOLLAND, Brigadier General, USAF
Commander, 51st Fighter Wing

Attachment 1

EXAMPLE HAS USER REQUEST LETTER

DEPARTMENT OF THE AIR FORCE
(YOUR UNIT) (PACAF)
UNIT XXXX
APO AP 96278-2163

XX Jan XX

MEMORANDUM FOR 51 OSS/OSX

FROM: (Your Unit)

SUBJECT: Hardened Aircraft Shelter (HAS) User Request

1. Unit X request the use/continued use of HAS # XXXX (- XXXX).
2. Justification: The HAS identified will be used primarily to store the following.
3. Custodians: The following individuals are appointed HAS custodians.

Primary: (Rank/Name): _____ Squadron: _____ Phone: _____
E-mail Address: _____
Alternate: (Rank/Name): _____ Squadron: _____ Phone: _____
E-mail Address: _____

4. Custodians have reviewed their responsibilities IAW 51 FWI 10-203 and Pre-positioned Battlestaff Directive Y.

Name, Rank, USAF
Duty Title

1st Ind, 51 OSS/OSX

MEMORANDUM FOR 51 OSS/CC

Recommend approval/disapproval

KIM M. CRAWFORD, 2d Lt, USAF
Combat Plans Officer, Plans Flight

2nd Ind, 51 OSS/CC

MEMORANDUM FOR 51 OG/CC

Recommend approval/disapproval

CHRISTOPHER A. KAPELLAS, Lt Col, USAF
Commander

3rd Ind, 51 OG/CC

MEMORANDUM FOR 51 OSS/OSX

Approved/disapproved

P.K. WHITE, Col, USAF
Commander, 51st Operations Group